

Your Data Your Rights – NWCSG

Details of the data that NWCSG will record about you and what they will do with it.

Details of the information that we will record about you.

We will record basic information about you including; name, date of birth, address, religion and health information. We will record copies of the medical form; referral form and any information received as part of the referral process.

The data is recorded to ensure we have all the information needed to provide a safe and enjoyable experience when on holiday/trip with NWCSG. We may also use the information recorded to report to people who fund the charity and its work.

The information stored may also take the form of photos and video clips recorded while on holiday or trips with NWCSG.

What is the source of the data that we record about you?

The data recorded is received from numerous places including referrers; written and verbal information from external agencies; parents; volunteers attending the trips and holiday, and may include observations from the general public.

Who do we share your data with and why

NWCSG will only share information when necessary and with the necessary consent from you.

Information is shared with the volunteers on the holiday and some NWCSG committee members. The information will also be shared if we believe you or someone else is at risk (safeguarding).

If we want to share your data with anyone who is not included in this list we will usually inform you and, unless we have the legal grounds to share the data, we will seek your consent.

The information is shared to ensure we provide a safe and enjoyable experience while with the NWCSG.

Subject Access Requests

You are entitled to receive a copy of the data that NWCSG holds about you. There is no charge for this. If you wish to do so please email your request to info@nwcsq.co.uk.

What will happen to your data when you no longer attend holidays or trips with NWCSG?

Following our holidays and outings your data will be retained securely for up to 20 years in line UK regulations. It will subsequently be deleted or securely destroyed.

Who to contact

If you would like more information about how your data is handled or to receive a copy of your data, please contact info@nwcsq.co.uk.